

AYLESBURY VALE DISTRICT COUNCIL

Democratic Services

Please ask for: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;
Switchboard: 01296 585858
Text Relay Prefix your telephone number with 18001

14 January 2016



AUDIT COMMITTEE

A meeting of the **Audit Committee** will be held at **6.30 pm** on **Monday 25 January 2016** in **The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

Contact Officer for meeting arrangements: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;

Membership: Councillors: K Hewson (Vice-Chairman), Branston, B Chapple OBE, M Collins, A Hetherington, P Irwin, M Smith, R Stuchbury, D Town and H Mordue (ex-Officio)

AGENDA

1. APOLOGIES

2. ELECTION OF CHAIRMAN

3. ELECTION OF VICE - CHAIRMAN

4. TEMPORARY / PERMANENT CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

5. MINUTES (Pages 1 - 4)

To approve as a correct record the minutes of the meeting held on 9 November 2015, attached as an appendix.

6. DECLARATION OF INTEREST

Members to declare any interests.

7. EXTERNAL AUDIT - CERTIFICATION OF GRANT CLAIMS AND RETURNS ANNUAL REPORT 2014-2015 (Pages 5 - 14)

To consider the report attached as Appendix B.

Contact Officer: Kate Mulhearn (01296) 585724

8. EXTERNAL AUDIT - PROGRESS REPORT (Pages 15 - 32)

To consider the report attached as Appendix C.

Contact Officer: Kate Mulhearn (01296) 585724

9. FRAUD PROGRESS REPORT - JANUARY 2016 (Pages 33 - 52)

To consider the report attached as Appendix D.

Contact Officer: Craig Saunders (01296) 585724

10. BUSINESS ASSURANCE SERVICES - PROGRESS REPORT (Pages 53 - 62)

To consider the report attached as Appendix E.

Contact Officer: Kate Mulhearn (01296) 585724

11. WORK PROGRAMME (Pages 63 - 64)

To consider the work programme attached as an appendix.

Contact Officer: Kate Mulhearn (01296) 585724

12. DATE OF FUTURE MEETINGS

Future meetings are planned as follows:-

- 6.30pm on 21 March 2016
- 6.30pm on 25 July 2016
- 6.30pm on 26 September 2016
- 6.30pm on 14 November 2016